

 UNIVERSITY OF NAIROBI

FACULTY OF HEALTH SCIENCES

**DEPARTMENT OF DIAGNOSTIC IMAGING AND RADIATION MEDICINE**

Commitment to Service Delivery



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| **CORE MANDATE** | **SERVICE** | **REQUIREMENTS** | **COST** | **TIMELINES** |
| TEACHING AND LEARNING | AdmissionTeachingExaminationsGraduation | Meet senate approved course requirementsClearance of prescribed course fees and registrationPayment of prescribed course fees and registrationClearance certificate, hire of academic gown and payment of prescribed fees | NilNilNilKES 1,000 | Admission letter issued 1 month prior to reporting dateAs per timetables in compliance with senate approved datesSenate approve exam schedulesSeptember and December every year |
| STUDENT AFFAIRS | Mentorship counseling and guidanceCo-curricular activitiesStudent welfare services | Adherence to University regulations and core valuesJoining clubs, societies and professional bodies Fully registered student | NilPrescribed student fees for professional bodiesNil | Mentors allocate within timelines specified in university policiesEvery calendar yearSenate approved calendar |
| RESEARCH, INNOVATIONS AND ENTERPRISE | Supervision of, undergraduate, postgraduate research projects and thesesInnovationConsultancy and Enterprise | Submission of research projects and theses by a studentAdherence to applicable laws and policiesAdherence to applicable laws | NILNilNil | Feedback from supervisor should be within two weeksApproved calendar Approved calendar |
| RESOURCE MANAGEMENT | Management of Human resourceManagement of physical facilities and infrastructureManagement of financial resources | Adherence to statutory, regulatory and relevant policiesAdherence to statutory, regulatory and policy guidelines Adherence to statutory, regulatory and policy guidelines | NilNilNil | Senate approved calendar Senate approved calendarAs per approved timelines and in conformity with policies |
| COMPETITIVENESS AND IMAGE | Corporate brandingEngagement with industryMaintain competitiveness | Adherence to applicable laws and policies.Adherence to applicable laws and policiesAdhere to applicable laws and policies | NilNilNil | Approved calendarApproved calendar Approved calendar |
| GOVERNANCE, LEADERSHIP AND CULTURE | Forster good corporate governance and leadershipEntrench positive institutional culture | Adherence to statutory, regulatory and policy guidelinesAdherence to statutory, regulatory and policy guidelines | NilNil | Approved calendarAs per approved timelines and in conformity with policies and core values |

COMPLAINTS, COMPLIMENTS AND SUGGESTIONS CAN ALSO BE FORWARDED TO HEAD OF DEPARTMENT, DETAILS TO BE ACCESSED IN THE UNIVERSITY WEBSITE.

**CHAIRMAN, DEPARTMENT OF DIAGNOSTIC IMAGING AND RADIATION MEDICINE**

**FACULTY OF HEALTH SCIENCES, UNIVERSITY OF NAIROBI**

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